



Mack "Go To" List

Welcome to Mackintosh Academy, Boulder Campus!

Communication with families is one of our top priorities. We know that having many questions is natural in school, and we have lots of "go to" people here at Mackintosh Academy.

1. Information/Calendar/Absences/Forms/Logistics?

- Please check our website and the classroom newsletter
- Please contact the Administrative Assistant, Jenny Strode

2. Class assignment/due dates/classroom issues?

- Please check the classroom newsletter and/or website
- Please contact the classroom teacher(s)

More concerns or questions?

- Please contact Head of School, J.J. Morrow

3. Overarching concerns about the program?

- Please contact Head of School, J.J. Morrow
- Please contact Curriculum Coordinator, Sharon Muench

4. Overarching or general concerns about your child?

- Please contact your child's homeroom teacher(s)

Concerns about the emotional well being of your child?

- Please contact School Psychologist, Kristi Pikiwicz

Concerns about academic well-being?

- Please contact your child's homeroom teacher(s)
- Please contact Head of School, J.J. Morrow

5. Referrals and coordination of services in the outside community?

- Please contact School Psychologist, Kristi Pikiwicz

6. Questions or concerns about a teaching staff member?

- After first talking with the teacher, please contact Head of School, J.J. Morrow

7. Questions or concerns about a classroom or student schedule?

- Please contact your child's homeroom teacher(s) first...
- Then please contact Head of School, J.J. Morrow

8. Health concerns?

- Please contact your child's homeroom teacher(s) *and/or*
- Please contact Administrative Assistant, Jenny Strode

9. Traffic/parking/use of campus spaces questions?

- Please contact Administrative Assistant, Jenny Strode

10. Questions about how to get involved with parent groups?

- Please contact Chair of Mack Parent Council, Alice Kembel
- Please contact Head of School, J.J. Morrow

11. Questions about lunch?

- Please contact Administrative Assistant, Jenny Strode

12. Questions about after school care or enrichment programs?

- Please contact Administrative Assistant, Jenny Strode
- Please contact Head of School, J.J. Morrow

13. Drop off/Pick up parking lot questions?

- Please contact Administrative Assistant, Jenny Strode

11. Just need a smile?

- That's what we're here for. You're welcome in the office anytime!

JJ Morrow: jj@mackintoshacademy.com

Sharon Muench: sharon@mackintoshacademy.com

Kristi Piekiewicz: kristip@mackintoshacademy.com

Jenny Strode: jenny@mackintoshacademy.com

Alice Kembel: alice@kembel.com

One Last Note:

Our students and families are very important to us. Please know that you can contact any one of us and we will put you in touch with the appropriate person to help.

Updated August 12, 2015